

Resident Registration Priority

The City of Redmond has established a policy giving registration priority to residents living or working within the Redmond City limits. The city limits weave along NE 116 St. on the north and approximately 186 Ave NE on the East. The western boundary weaves along 132 Ave NE until Bridle Crest Trail (NE 60th) then goes east to 148 Ave NE. The southern boundary varies. All 98053 zip codes are outside the city limits, as well as some 98052 zip codes. See page 48 for registration instructions and timelines.

Age Requirements

To ensure a successful program experience for your child, program age requirements are established by the instructors and the recreation program coordinators. Appropriate age requirements are determined for each program based on developmental guidelines and staff experience working with the children in each of the program areas. By staying firm on these age requirements, the integrity of the program is maintained for the children and families who are the correct age.

Disability Assistance

If you have disability and need an accommodation to fully participate in a class, please take the following steps:

1. Register for any and all classes in which you want to participate.
2. After registering, contact Inclusion Services as soon as possible to discuss your accommodation needs



Please note:

- You must meet all general class requirements to register for a class, such as age, gender, and pre-requisites.
- At least two weeks notice for accommodation requests is required so that the City of Redmond may successfully meet your need.

Inclusion Services Office: 425-556-2330 or bwolf@redmond.gov.

Holiday Closures

The Parks and Recreation office will be closed Monday, September 3, Labor Day, Thursday, November 22, Thanksgiving; Monday and Tuesday, December 24 & 25, Christmas. Regular office hours are 8am-8pm, Monday through Friday and Saturday, 9am-1pm.

Photographs/Videography

Photos/videos taken during programs may be used for promotional purposes. If you do not want your photos or videos published, please check the appropriate box on the Medical Information form that you bring to the first class.

Inclement Weather Policy

The safety of program participants is of prime consideration when determining if programs should be canceled due to inclement weather. Programs meeting in school facilities will automatically be canceled if the schools are closed. Generally programs offered in city facilities will also be canceled if the schools close. Weekend programs will be canceled at the discretion of the Recreation Division Manager or his designee, if unsafe conditions exist. Cancellation information will be available on the department's main line at 425-556-2300, and radio stations will be notified.



Child Safety Information

As recommended by O.S.H.A. Guidelines, policies are applicable to ages 12 and under.

All Redmond Parks & Recreation facilities are open to the public. For your child's safety, please observe the following procedures outlined for attending programs:

Children must be accompanied or visually supervised by an adult at all times when using Parks & Recreation facilities.

For registered classes/programs:

- Children need to be walked to/from the classroom or park site.
- You may be asked to sign your child in/out of class.
- Notify staff if someone other than you will be dropping off/picking up your child.
- Each child must have a current emergency medical form on file.

Never leave your child outside a building or drop them off in a park to walk to class alone or with another youngster!

Late Pick-Up:

Please call the Recreation Office **425-556-2300** or the number provided by Program Staff if parents/guardians are going to be more than 15 minutes late. Late fees will be charged!

Instructors Wanted!

Do you have special knowledge or a skill you are willing to share in a class or workshop?
Call 425-556-2300 for a class proposal packet.

REDMOND PARKS & RECREATION DEPT**Permit Applications**

Applications for a Filming and Photography Permit or a Miscellaneous Use Permit should be submitted three weeks prior to the requested date. Applications are available at the Recreation Office at the Old Redmond Schoolhouse Community Center, 16600 NE 80th Street, Redmond. For more information, visit: www.redmond.gov or call 425-556-2300 ext 3.

Filming and Photography Permits**Do I Need a Permit?****YES if ...**

- ANY filming/still photography in which a profit is derived from the final product
- The project involves a customer on the site (wedding, sports, or senior pictures)
- The project involves product endorsement
- The project is shot at odd hours in odd areas

NO if ...

- Photos or filming is for personal use
- The project is a City co-sponsored activity

Miscellaneous Use Permit

Miscellaneous use permits are required for non-traditional activities occurring on Redmond Parks and Recreation Department (RPRD) property to ensure public health and safety and to protect natural resources and facilities. A "non-traditional park activity" means an activity, gathering, or use of RPRD properties, shorelines, or other recreational area that is not permitted by regulations. A Miscellaneous Use Permit is needed for such activities as:

- Large group gatherings and events
- Short and long-term rental of property and structures
- Commercial filming and photography (separate permit required)
- Educational and scientific projects
- Selling of goods and services by vendors, concessionaires and other businesses

The miscellaneous use permit is designed to accommodate uses that don't fit into any of our established programs.

**Mailing List --
Are you on ours?**

A general mailing to all families with Redmond addresses is made only for the Spring/Summer Recreation Guide. The Fall and Winter quarter Recreation Guides are mailed to all families who have participated in one of our programs within the last two years. You may pick one up at either the Redmond or Woodinville Libraries, or at the Old Redmond Schoolhouse Community Center. Set up a new account on-line at www.redmond.gov if you want to receive a copy or you may send us an email at: recreationoffice@redmond.gov.

Gift Certificates

Need a gift idea? Give a gift certificate of recreation!

Certificates are sold at the Redmond Parks and Recreation Office, 16600 NE 80 St, Redmond during office hours Monday-Friday, 8am-8pm and Saturdays 9am-1pm. They are sold in \$5 increments, certificates are non-refundable, and must be relinquished upon use. Class program registration procedures must be followed in accordance with Department regulations. Questions? Call the Recreation Office, 425-556-2300 X3.

Got a Good Photo?

We are looking for photos of recreation programs and participants for our future guides. If you have something that you would like to share with us, please send them to:

recreationoffice@redmond.gov.

Photo credit will be given, so be sure to include your name and/or business.

Employment Opportunities:

Do you have a special skill or class idea you're interested in sharing with the community? For more details and a program proposal packet please call 425-556-2300 x3.

Disclaimer

This class schedule is published for information purposes only. We strive to produce the most accurate guide possible. However, some program information may have changed after this guide has gone to print.

Redmond Parks and Recreation Department reserves the right to make any changes in the content and provision of the class schedule without notice.